**The Old School Surgery**

**PPG Meeting Minutes**

**12.30pm Thursday 1st August 2024**

**Present:**

Dr Angela Paddon (Practice Partner)

Lucy Hawkins (GP/PPG Secretary)

Hayley Kane (PPG Chair)

Jeremy Wyatt

Travers Nettleton

**Apologies of Absence:**

Dr Hannah Graystone (Practice Partner)

Nicky Johnson (Practice Manager)

Donna Pais (Practice Manager)

Alison Comyn

Susan Pitcher

Clare Finglass

**Welcome to the New Partners:**

We welcome Dr Hannah Graystone and Dr Julia Hempenstall who have now officially joined Dr Paddon as partners of the Practice! Unfortunately, neither were able to attend today but we will look forward to having them present in upcoming meetings.

**Minutes of the Last Meeting:**

Minutes of the previous meeting accepted.

**Fund Raising:**

The original plan to integrate our fundraiser with the upcoming flu clinic will not work as the Practice will be co-administering the covid vaccine along with the flu which means very limited staff availability. The suggested date of 14th September is not in the too distant future and all agreed it would not give adequate time to organise.

The options we are now looking at are the possibility of the use of the Village Hall around October or delaying completely until next year and aim for a large Spring event.

Some ideas were discussed for fundamental activities; cake stall, refreshments, jumble sale, plant sale, allotment stall, tombola and raffle.

Travers mentioned that he brought his classic cars along to our previous fundraiser which proved very popular!

Jeremy, along with his wife Sylvia, leads a community climate action group “Great Green Bedwyn” – it would be extremely beneficial for some form of participation from the group to not only promote how to be greener but to highlight the health benefits.

The Surgery generally requires a fair amount of maintenance, the roof requires attention amongst various other things, we need to state specifically what the proceeds will be going toward. We need to make a list of jobs that need doing. It was then suggested to advertise for volunteers to come and do some of the jobs ie; painting the waiting area.

It was decided we would concentrate on the initial fundraiser which would then enable us to buy supplies to then organise recruiting for a “DIY party”.

***Action: Joint activities - the climate action group By Whom: JW***

***Action: Green + health benefits By Whom: JW***

***Action: Ways to promote sustainability – RCGP website By Whom: JW***

***Action: Contact the Village Hall re costings By Whom: HK***

***Action: List of Surgery requirements By Whom: LH***

**AOB**

**Solar Panels:**

Travers still has solar panels which he would like to donate to the Practice.

***Action: Look into planning permission By Whom: TN***

***Action: Seek advice from local Solar Company By Whom: JW***

**Bicycle Rack:**

Jeremy raised the matter of having a bicycle rack at the Surgery. This was previously discussed at the PPG 2nd November 2023 *“Unfortunately, we are unable to add a bicycle rack to our car park. We are aware of the increasing use of bicycles which is excellent, however, we cannot have the liability of damage or theft which would be a factor. This would be something that may be considered at a Parish Council Meeting”*

**PPG Members:**

Our PPG would benefit from more members! We discussed ways to promote the group; posters, Parish Magazine, social media and also a bulk message to go out to patients.

***Action: PPG notice in Parish Mag and patient text By Whom: LH***

***Action: Social media By Whom: DP***

**Next PPG:**

Timescale dependant on date of fete - TBA